

## **Election Procedure for Casual Vacancy arising on the Consultative Group**

The issue of a casual vacancy arising in relation to the community nominee to the Board or the Consultative Group is covered in Schedule 4 Section 6 paragraph 3 of the GDA Act 2005. In the event of this happening the following procedures must be followed.

1. The GDA will write to the existing list of registered groups calling for nominations for the Board or Consultative Group as the case may be.
2. In order for a person to be eligible they must fulfil all of the following;
  - a. Be resident in the GDA area (see map below)
  - b. Be on the register of electors in the area
  - c. Be nominated by at least 2 registered groups

If a nominee does not satisfy all three criteria he/she will be deemed ineligible for the election.

3. If a person wishes to put themselves forward for election they must write to the Grangegorman Development Agency. The letter must include;
  - (a) The name and address of the nominee
  - (b) The position for which they are going forward for
  - (c) The groups which are nominating them (a signature of one of the authorised officers of these groups is required here.)
4. A meeting will be organised for the elections to take place and the GDA will send out the list of nominees to all registered groups.
5. A maximum of two representatives from each registered group can attend the election meeting. Each representative will have one vote.
6. The voting will be done by secret ballot and by single non-transferable vote. Ballot sheets will be given to all representatives for the elections.
7. The GDA Chief Executive shall inform the GDA Board of the residents' nominee to the Consultative Group as soon as possible after the election so that the Board may appoint them.

## Timeline for Election Procedure arising from Casual Vacancy 2020

- 13<sup>th</sup> January – Start date of call for nominations for representative to the Consultative Group.
- 21<sup>st</sup> January – Closing date of call for nominations. **1pm is cut off time.**
- 22<sup>nd</sup> January - Verification of nominees
- 23<sup>rd</sup> January – List of nominees is published
- 12<sup>th</sup> February - Election meeting
- 13<sup>th</sup> February - GDA Chief Executive informs the Board of the community nominee to the Consultative Group.

We will advise all stakeholders of any changes to the timeline.

